

An Explanation of the 17 Core Competencies of the ADI Standards Check Form

The ADI Standards Check Form is a tool used to assess the quality of an ADI. It is based on 17 core competencies that are essential for an ADI to be able to deliver high-quality instruction. This article provides a detailed explanation of each competency, along with examples of how they can be demonstrated.



ADI Standards Check Explained: An explanation of the 17 core competencies of the ADI Standards Check form

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The 17 Core Competencies

The 17 core competencies of the ADI Standards Check Form are:

1. **Communication and interpersonal skills**
2. **Technical knowledge and understanding**

3. **Planning and preparation**
4. **Lesson delivery**
5. **Risk management**
6. **Assessment and feedback**
7. **Professional conduct**
8. **Safeguarding**
9. **Monitoring and evaluation**
10. **Equality and diversity**
11. **Business awareness**
12. **Customer service**
13. **Marketing and promotion**
14. **Financial management**
15. **Ethical behaviour**
16. **Self-reflection and development**
17. **Continuing professional development**

Explanation of Each Competency

1. Communication and interpersonal skills

This competency assesses the ADI's ability to communicate effectively with pupils, colleagues, and other stakeholders. They must be able to build rapport, create a positive learning environment, and provide clear and concise instruction.

2. Technical knowledge and understanding

This competency assesses the ADI's knowledge of the theory and practice of driving instruction. They must be able to explain the concepts of driving safely and effectively, and be able to demonstrate these skills in their own driving.

3. Planning and preparation

This competency assesses the ADI's ability to plan and prepare lessons that are tailored to the needs of individual pupils. They must be able to identify the pupil's strengths and weaknesses, and develop a plan that will help them to improve their driving skills.

4. Lesson delivery

This competency assesses the ADI's ability to deliver lessons that are engaging, informative, and safe. They must be able to use a variety of teaching methods, and be able to adapt their approach to the needs of the pupil.

5. Risk management

This competency assesses the ADI's ability to identify and manage risks during driving lessons. They must be able to anticipate potential hazards, and take steps to mitigate the risks.

6. Assessment and feedback

This competency assesses the ADI's ability to assess the pupil's progress, and provide feedback that is constructive and motivating. They must be able to identify areas for improvement, and help the pupil to develop strategies for improvement.

7. Professional conduct

This competency assesses the ADI's ability to maintain a professional demeanor at all times. They must be able to dress appropriately, be punctual, and be respectful of pupils and colleagues.

8. Safeguarding

This competency assesses the ADI's ability to safeguard pupils from harm. They must be aware of the signs of abuse or neglect, and be able to take appropriate action to protect the pupil.

9. Monitoring and evaluation

This competency assesses the ADI's ability to monitor the pupil's progress, and evaluate the effectiveness of their own teaching. They must be able to identify areas for improvement, and make changes to their teaching methods accordingly.

10. Equality and diversity

This competency assesses the ADI's ability to treat all pupils fairly and with respect. They must be able to recognize and value diversity, and be able to adapt their teaching methods to the needs of all pupils.

11. Business awareness

This competency assesses the ADI's understanding of the business aspects of being an ADI. They must be able to manage their finances, market their services, and comply with all relevant regulations.

12. Customer service

This competency assesses the ADI's ability to provide excellent customer service to pupils and other stakeholders. They must be able to respond to inquiries promptly, resolve complaints effectively, and go the extra mile to ensure that customers are satisfied.

13. Marketing and promotion

This competency assesses the ADI's ability to market their services effectively. They must be able to identify their target market, develop marketing materials, and promote their services through a variety of channels.

14. Financial management

This competency assesses the ADI's ability to manage their finances effectively. They must be able to track their income and expenses, and be able to make sound financial decisions.

15. Ethical behaviour

This competency assesses the ADI's ability to behave ethically at all times. They must be able to uphold the highest standards of integrity, and be able

to make decisions that are in the best interests of the pupil.

16. Self-reflection and development

This competency assesses the ADI's ability to reflect on their own practice, and identify areas for improvement. They must be able to seek feedback from others, and be willing to make changes to their teaching methods accordingly.

17. Continuing professional development

This competency assesses the ADI's commitment to continuing their professional development. They must be able to stay up-to-date with the latest developments in driving instruction, and be willing to invest in their own development.

The 17 core competencies of the ADI Standards Check Form are essential for assessing the quality of an ADI. By understanding these competencies, ADIs can identify areas for improvement, and develop strategies for enhancing their **教學** effectiveness.



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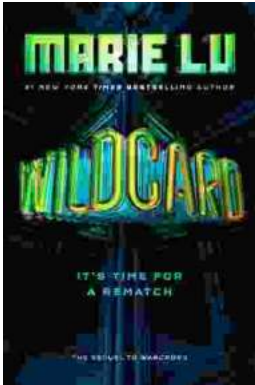
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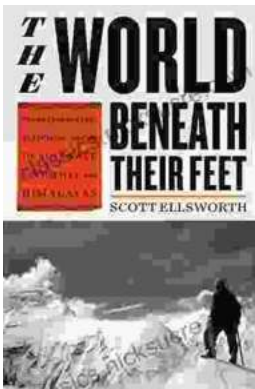
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