### PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide: The Complete Resource for Passing the Exam on Your First Attempt

The PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide is the most comprehensive and up-to-date resource available for passing the PHR and SPHR exams. This book covers everything you need to know to pass the exam, including the latest HR practices and trends.



## PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide, Second Edition

by Greg Jacobs

Print length

★★★★★ 4.5 out of 5
Language : English
File size : 86493 KB
Text-to-Speech : Enabled
Screen Reader : Supported
Enhanced typesetting : Enabled
Word Wise : Enabled



: 656 pages

The PHR/SPHR exams are two of the most respected and sought-after HR certifications in the world. Earning your PHR or SPHR certification demonstrates your commitment to your profession and your ability to manage the complex challenges of HR.

The PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide is your complete resource for passing the PHR or SPHR exam. This book includes:

- Detailed coverage of all PHR and SPHR exam topics
- Practice questions and exercises to test your understanding
- Expert advice from HR professionals
- A full-length practice exam

With the PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide, you can be confident that you have everything you need to pass the exam and start your HR career on the right foot.

#### What's Inside the Book?

The PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide is divided into four parts:

- 1. Part 1: Human Resource Management
- 2. Part 2: Business Management
- 3. Part 3: Practice Questions and Exercises
- 4. Part 4: Full-Length Practice Exam

Part 1: Human Resource Management covers the foundational knowledge and skills that are essential for all HR professionals. This section includes chapters on topics such as:

HR planning and strategy

- Employee recruitment and selection
- Performance management
- Compensation and benefits
- Employee relations
- HR law

Part 2: Business Management covers the broader business knowledge that is increasingly important for HR professionals in today's competitive environment. This section includes chapters on topics such as:

- Business finance
- Business strategy
- Marketing
- Operations management
- Technology management

Part 3: Practice Questions and Exercises provides you with an opportunity to test your understanding of the material covered in Parts 1 and 2. This section includes over 1,000 practice questions and exercises, as well as answer keys and explanations.

Part 4: Full-Length Practice Exam is a full-length practice exam that simulates the actual PHR and SPHR exams. This practice exam will help you identify your strengths and weaknesses and will give you the confidence you need to pass the exam.

### Why Choose the PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide?

The PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide is the most comprehensive and up-to-date resource available for passing the PHR and SPHR exams. This book has been written by a team of HR professionals who have extensive experience in preparing candidates for the exam.

The PHR/SPHR Professional in Human Resources Certification All-in-One Exam Guide is the only book you need to pass the PHR or SPHR exam. This book will provide you with the knowledge, skills, and confidence you need to succeed.

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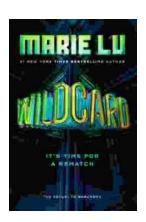
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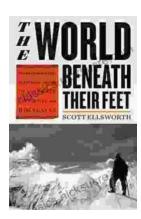
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